

CODE OF CONDUCT
CEDAR SPRINGS DAY CAMPS
PROGRAM DISCIPLINE AND DISMISSAL POLICY

Cedar Springs Camp is interested in the welfare of all children. Participants in Cedar Springs Day Camp programs are expected to follow the rules of the program and obey the direction of the staff, whether paid or volunteer, and other adults in supervisory positions. A child's failure and inability to follow rules and obey directions may cause a serious discipline problem. A serious discipline problem may also occur when a child hampers the smooth flow of the program by requiring constant one-on-one attention, inflicts physical or emotional harm on other children, abuses staff and adults, or is otherwise unable to conform to the rules and guidelines of the program. Kicking, biting, abusive behavior towards others, name-calling, unwanted displays of affection, and inappropriate languages are examples of such unacceptable behavior.

If a child becomes a serious discipline problem, staff will notify a parent of the situation, and discuss a solution. If improvement does not occur or a solution cannot be determined, staff may recommend that the child be dismissed from the program. Staff will discuss the dismissal procedure with a guardian, should a serious discipline problem occur. However, acceptance into the program is conditioned on the above policy and the right to dismiss a child from the program as outlined above.

All day camp registrants are expected to follow the rules of the program and obey the direction of the program leaders and other adults in supervisory positions. When a child's behavior creates a discipline problem as described in the above Discipline and Dismissal Policy, the following procedures shall be followed:

1. The child shall be separated from the problem activity or situation. Staff shall help the child rejoin the group when they are ready.
2. Staff shall listen to the child and discuss the consequences of further misbehavior.
3. Repeated misbehavior shall be handled through conversations with a parent.
4. The parent, child, and staff shall agree to a plan that improves behavior.
5. If improvement does not occur or a solution cannot be determined, staff may recommend that the child be dismissed from the program.
6. If the child is dismissed from the program, it will be the sole responsibility of the parent/guardian to come and pick-up the child at their earliest convenience.